



## The Sexual Assault Centre of Edmonton's Board of Directors

The SACE Board of Directors is the governing body of the Sexual Assault Centre of Edmonton and is responsible for exercising governance authority, approving the annual budget, setting policy direction, hiring the Chief Executive Officer, and implementing the SACE Strategic Plan and Mission, Vision, and Core Beliefs.

Occasionally, there are opportunities for general and executive board members to replace outgoing members. When this is the case, any adult in good standing with the agency may apply.

At SACE, we believe that people who experience sexual violence should have access to inclusive, professional services regardless of age, race, gender, culture, language, religion, sexual orientation, or ability. We also recognize the value and importance of building a team at all levels of the agency from direct service provision to governance that reflects the diversity of the community we serve. Therefore, we encourage board applications from candidates with diverse professional and personal backgrounds, and especially those from traditionally underrepresented groups such as Black, racialized or visible minority communities, Indigenous Peoples, people identifying as LGBTQ2S+, and people with disabilities.

### STRUCTURE

The Board is comprised of an Executive Committee, general members, and advisory members who provide as-needed support to our Board of Directors to advance our agency's mandate.

Board members engage with the Chief Executive Officer to provide governance and strategic direction for SACE. The Board is not an operational Board and does not get involved in the day-to-day decision making or direction.

### COMMITMENT

SACE board members serve three-year terms, up to a maximum of three consecutive terms. Individuals may be eligible for re-election to the board after a lapse of one year.

The Board meets seven times annually, and members may also be required to participate in Board committees. These committees include, but are not limited to: Executive Committee, Governance Committee, Finance Committee, and Fundraising Committee. In total, general members contribute approximately 25 hours annually, and executive members commit upwards of 40 hours annually.



Board members are also expected to be ambassadors for SACE; increasing awareness of and support for our work, as well as the broader issue of sexual violence and how this intersects within the diverse communities we serve. Lastly, members are expected to assist in fundraising initiatives, including attending events, recruiting donors, and leveraging connections.

## **QUALIFICATIONS**

We are looking for individuals who have experience and expertise in a variety of areas, all of which can help to provide insight and guidance to the agency.

## **RECRUITMENT TIMING**

Applications will be accepted until June 30, 2021. A short list of candidates will be presented to the Board of Directors in the summer. Candidates then need to be approved by the board before they are voted in during elections held at the Annual General Meeting (AGM) in September.

## **HOW TO APPLY**

For those interested in joining the Board of Directors, please send a CV or resume, including the names and contact information of three professional references and the [Board Application](#) to [boardsecretary@sace.ca](mailto:boardsecretary@sace.ca), using the subject line: Board Member Application.

If you are a candidate who experiences barriers due to systemic oppressions and would like to discuss accommodations in the recruitment process, please contact us at [boardsecretary@sace.ca](mailto:boardsecretary@sace.ca), or call 780.423.4102 and ask to speak to Mary Jane.

Selected candidates must successfully pass a Criminal Record Check and Vulnerable Sector Check through Edmonton Police Service before being accepted as a member.